**MINUTES OF THE FIRST DOCTORAL COMMITTEE MEETING OF RESEARCH SCHOLAR < NAME > (REG. NO. ) HELD ON DD-MM-YYY, <TIME>**

The first Doctoral Committee meeting of the Research Scholar < NAME > (REG. NO.

< > ) was held on DD-MM-YYYY, TIME in hall no < >:

The following members were present at the meeting:

|  |  |  |
| --- | --- | --- |
| Sl.No | Name with Designation | Role |
|  |  | Chairman |
|  |  | External Member |
|  |  | Internal Member |
|  |  | Supervisor |

Summary of the minutes:

Doctoral Committee recommends the following courses to be completed by the candidate:

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. | Compulsory Courses | Course Code | Credit |
| 1. | English for Researchers | GE302 | Satisfactory /  Not satisfactory |
| 2. | Research Methodology | GE301 |
| Technical courses | | | |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |

As per clause R12.1(a) of the Ph. D regulations, the research scholar needs to complete two compulsory courses and a set of four electives prescribed above.

(Signature of all the DC members)